



Madaster

Operational Plan

2019

30 November 2018

Madaster Foundation

Operational Plan 2019



Madaster Foundation was founded in 2017. In 2018, 3 independent board members joined and since 1 December 2018 they form the Supervisory Board. The long term partnership agreement between Madaster Foundation and Madaster Services B.V. was also agreed in 2018.

The operational plan for 2019 focuses on establishing a sound supervisory structure along the following themes:

- Ambition & activities
- Planning cycle
- Budget

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Ambition & activities



Partnership management

The Partnership Agreement between Madaster Foundation and Madaster Services B.V. clearly identifies a reporting process that need to be executed in 2019 for the first time.

Governance strengthening

The governance structure was set up in 2018, in 2019 this structure will be strengthened with:

- Additional supervisory board members;
- An internal structure to assure appropriate internal governance between Supervisory and Management Board.

Governance representation

In parallel with the functional and geographical growth of the Madaster platform, the governance scope & structure might have to be adjusted too. This will become a key activity and discussion item for 2019.

Communication & representation

Similar like the activities in 2018, Madaster Foundation will actively promote and communicate the objectives and possibilities of the Madaster Platform and the facilitation of the transition towards a circular economy through documentation and registration of products and materials.

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Planning cycle



The activities for 2019 will support the formal supervision topics as listed per quarter below. Besides the formal topics, the foundation supervisory and management board members can initiate other activities that support the realisation of the foundation objectives.

Q1	Q2	Q3	Q4
<ul style="list-style-type: none">Financial report foundationWeb publication (H2, '18)	<ul style="list-style-type: none">Review annual report & Financial Insights (May)Publish Foundation report (May)International assembly	<ul style="list-style-type: none">Appointment cycle Supervisory Board membersWeb publication (H1, '19)	<ul style="list-style-type: none">Interim Report (October)Sign off Management Board activitiesOperational plan '20
Suggestion Board Meeting: Friday 16 March 2019	Suggestion Board Meeting: Friday 7 June 2019	Suggestion Board Meeting: Friday 27 September 2019	Suggestion Board Meeting: Friday 29 November 2019

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Budget



Madaster Foundation requires funding to maintain its governance structure. Commercial arrangements are not allowed and dependency on Madaster Services should be avoided.

Current situation

- Cash position EUR 33.750
- Expenses limited to admin & office, < EUR 500 per month
- Formalisation will lead to some once off legal and admin costs

Expected costs 2019

- As of 2019 yearly budget of EUR 100k required for:
- Part-time Board Director (50k)
 - Supervision (15k)
 - Legal & admin (25k)
 - Communication (10k)

Expected income

- Madaster Community & City Services developed for public organisations. Target Community & City Services contribution: EUR 100k annually;
- Potential international donations, to be discussed.

Round up, closing & Madaster Colophon



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